

# Injured at Work? Report it.



Step 1: ***Is injury serious or life-threatening?***

YES – Call 911 or Campus Police, 913-469-2500

NO – Go to Step 2.



Step 2: ***Is the injury non-life-threatening but requires medical attention?***

YES – Contact ClinicalCare24, 855-513-3003 (answered 24/7), and notify your supervisor. ClinicalCare24 will authorize treatment and provide referral.



## Workplace Safety Tips:

- Download the Workers' Comp vCard and save in your contacts for quick and easy access.
- Complete Job-specific Mandatory Training.
- Continuously improve your safety behavior.
- Analyze and improve work procedures.
- Following any workplace injury, contact Sandra Warner at [swarner@jccc.edu](mailto:swarner@jccc.edu) to improve work practices and eliminate reoccurrence.



Remember: **Report any on-the-job injury ASAP to ensure you are considered for workers' compensation benefits.**